

**INTERNATIONAL MUSIC CAMP
ADMINISTRATIVE STAFF APPLICATION**

Return to: International Music Camp
111-11th Ave SW Minot, ND 58701
Phone: 701-838-8472 Fax: 701-838-1351
e-mail: info@internationalmusiccamp.com

(Please Type or Print Legibly)

Application Date _____

Date of Birth _____

(Applicant must be at least 18 years of age by camp time)

Name _____ Social Security Number _____

Permanent Address _____ Phone _____

Number & Street/PO Box

City/St/Prov _____ Zip/Postal Code _____

School Address _____ Phone _____

Number & Street/PO Box

City/St/Prov _____ Zip/Postal Code _____

e-mail address: _____

Ad Staff position for which you are applying: *(List order of preference, 1 being 1st choice, 2 being 2nd, etc.)*

Dates available from _____ to _____.

Concessionist _____ Cook _____ Kitchen Helper _____

Secretary _____ Librarian _____ Housekeeping _____

Equipment Manager _____ Dean/Counselor _____ First Aid Attendant _____

Please read "Job Descriptions" carefully for job requirements for each position.

Are there any reasons you may have difficulty in performing any of the essential functions of the job for which you have applied? Yes _____ No _____

If so, please explain: _____

EDUCATION

Years	School	Major Subjects	Degree

PAST EMPLOYMENT

Dates	Employer	Address/Phone	Nature of Work	Supervisor

REFERENCES

Name	Email	Phone

Do you have current certification in the following? (Check all that apply)

CPR_____ First Aid_____

Do you speak language(s) other than English?_____ If so, which one(s)?_____

What contributions do you think you can make at camp? _____

Write a brief biographical sketch, including specialized training and/or experience in the areas that might have a bearing on the position(s) for which you are applying.

Are you available for an interview? Yes_____ No_____ Where?_____

Have you been convicted of a crime(s) other than a traffic violation in the past ten years? (A prior conviction will not necessarily bar you from employment. The camp will consider the type and recency of the conviction.) Yes_____ No_____

* For Canadian Applicants, please send in a copy of your criminal background check, if available.

Have you ever been criminally charged with any crime related to the mistreatment, abuse or molestation of children? Yes _____ No_____

“I authorize investigation of all statements herein and release the International Music Camp and all others from liability in connection with the same. I understand that, if employed, I will be an at-will employee and that any agreement to the contrary must be in writing and signed by the Director of the Camp. I also understand that untrue, misleading or omitted information herein may result in dismissal, regardless of the time of discovery by the camp.”

Signature_____ Date_____

