UND Credit Registration Instructions

The following Learning Event has been approved for Graduate Professional Development credit through the University of North Dakota and is available for online credit registration. Please share this information with the participants registered for this learning event:

Learning Event Title: T&L 2900: International Music Camp PDE 2020, Session 6

Instructor of Record (IOR):	**Christine Baumann**		
IOR Email:	christine@internationalmusiccamp.com	**IOR Phone:**	701.838.8472
Date(s):	07/19/20 - 07/25/20	**Grading Options:**	S/U
Location of Event:	Dunseith	**UND Session ID:**	PDE.21.0708
Credit(s):	1, 2		

Learning Event Credit Registration Timeframe
Learning Event Opened: 02/26/2020
Learning Event Credit Registration will close: 08/01/2020
Final day to register for credit, registration closes at midnight.

Learning Event Credit Registration Link:
https://register.und.edu/learning/jsp/session.jsp?sessionId=PDE.21.0708&courseId=TL.PDEIMC.2020.S6&categoryId=10034

Registration Instructions:

1. Click on the credit registration link.
2. If a coupon code is required, please type in the code. *(Do not copy/paste the code.)*
3. Click **Add to Cart**.
4. Click **Sign In**.
5. **Sign In** or **Create a Profile**
   - If you are a returning customer, Sign In.
   - If you are a new customer, Create Profile.
6. Click **Checkout**.
7. Choose Payment Option.
8. Review and click **Submit Order**.
   - If paying online, you will be directed to our secure payment site.
   - If payment is by third party/company check, an invoice will be emailed.

Third Party Billing Address *(if applicable)*:

Information for Participant:

Payment:

- Credit registrations are not complete until payment is received.

Grades:

- All grades for Graduate Professional Development Credit are recorded on an official transcript at the University of North Dakota. You will receive an email confirmation of your learning event completion and instructions for ordering transcripts. For questions or concerns regarding the status of your grade, please contact the Office of Extended Learning at 701-777-0488 or email UND.educators@UND.edu.

Transcript Request Information:
For complete instructions, go to: https://UND.edu/academics/registrar/transcript-request.html

Information for Instructor of Record (IOR):

Roster and Grade Sheet:

- A preliminary roster will be emailed approximately one week before the end of the learning event. This roster will provide you with a list of educators who have registered for credit. Please remind educators who have not signed up for credit to register as soon as possible.

- A final grade sheet and roster will be emailed to you from UND.educators@UND.edu at the end of the credit registration period. Instructions for the return of the grade sheet will be included in the email.

UND Contact Information:

If you have additional questions/concerns or if you simply want to learn more about our Professional Development for Educators program, please contact the UND Office of Extended Learning at 701.777.0488 or visit our website at https://und.edu/academics/development/educators/.