INTERNATIONAL MUSIC CAMP
ADMINISTRATIVE STAFF APPLICATION – 2027 Season

Return to: International Music Camp, 111-11th Ave SW, Suite 3, Minot, ND 58701
E-mail: info@internationalmusiccamp.com Phone: 701-838-8472 Fax: 701-838-1351

Please Type or Print Legibly **Application Date**_____

Name_____ **Date of Birth**_____

Mailing Address_____
Number & Street/PO Box

City/St/Prov_____ **Zip/Postal Code**_____

Preferred Phone_____ **Secondary Phone**_____

E-mail Address_____

Dates available from_____ **to** _____

Administrative Staff position for which you are applying: List in order of preference starting with 1

_____ Concessionist _____ Cook _____ Dean/Counselor

_____ Equipment Manager _____ Housekeeping _____ Kitchen Assistant

_____ Librarian _____ Office Assistant _____ Camp Nurse

_____ Photography & Social Media Specialist (must provide examples of photography)

Please read 2027 Job Descriptions carefully for the job requirements for each position.

Are there any reasons you may have difficulty in performing any of the essential functions of the job for which you have applied? Yes_____ No_____
If yes, please explain:_____
_____

EDUCATION

Years	School	Major Subjects	Degree

PREVIOUS EMPLOYMENT

Dates	Employer	Address/Phone	Nature of Work	Supervisor

PROFESSIONAL/PERSONAL REFERENCES (provide at least three)

Name	Email	Phone

What contributions do you think you can bring to the International Music Camp?_____

_____

_____

_____

Write a brief biographical sketch, highlighting specialized training and/or experience in the areas that might have a bearing on the position(s) for which you are applying.

_____

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Have you been convicted of a crime(s) other than a traffic violation in the past ten years? (A prior conviction will not necessarily bar you from employment. The camp will consider the type and time of the conviction.) **Yes____ No_____**

* For Canadian Applicants, please send in a copy of your criminal background check, if you already have one.

Have you ever been criminally charged with any crime related to the mistreatment, abuse or molestation of children? Yes _____ No_____

The following two questions are not requirements for employment.

1. Do you have current certification in the following? (Check all that apply)

CPR_____ First Aid_____

2. Do you speak language(s) other than English? _____ If so, which one(s)?_____

I authorize investigation of all statements herein and release the International Music Camp and all others from liability in connection with the same. I understand that, if employed, I will be an at-will employee and that any agreement to the contrary must be in writing and signed by the Camp Directors. I also understand that untrue, misleading or omitted information herein may result in dismissal, regardless of the time of discovery by the camp.

Signature_____ Date_____